

Committee: Overview And Scrutiny	Date: 7 February 2012	Classification: Unrestricted	Report No.	Agenda Item No.
Report of: Assistant Chief Executive		Title: OSC Annual Review Process		
Originating Officers: Sarah Barr, Senior Strategy Policy and Performance Officer		Wards: All		

1. SUMMARY

- 1.1 This report asks OSC Members to consider the process for the OSC Annual Review which will in turn inform the work programme for 2012/13 municipal year.

2. RECOMMENDATION

- 2.1 OSC members are asked to consider the questions in this paper and agree a process for producing the 2011/12 OSC Annual Review, in particular:
- Agree proposal to work with Centre for Public Scrutiny to review the year and consider ways in which the Committee could increase its effectiveness.
 - Agree that all scrutiny members will contribute individual responses to questions in paper.

3. Overview and Scrutiny Committee Annual Review

3.1 Each year the Overview and Scrutiny Committee produces an annual review, looking back on the year's work, highlighting achievements and areas for further consideration.

3.2 The way in which the OSC carries out its functions has changed throughout 2011/12, particularly given the reduction in officer resource directly supporting the Committee. It is therefore more important than ever to look back on the year and reflecting on what has worked well and what has worked less well, and what lessons can be learned as we develop a work programme for the year ahead.

3.3 To this end, the One Tower Hamlets team propose to invite the Centre for Public Scrutiny to work with the Committee to review the year and look ahead, developing ways in which the Committee could work more effectively, given the reduced officer resources.

3.4 It is also proposed that all Committee members contribute to the review, initially by reflecting on the year individually, considering the following questions:

- What do you think has gone well this year?
- What do you think has gone less well this year?
- What would your priorities for 2012/13 be, both in terms of issues to be scrutinised and the way in which the committee works?
- What are the biggest challenges for scrutiny and the Committee in 2012/13?

3.5 Response to these questions will form the basis of the review, inform any workshop sessions with Centre for Public Scrutiny and to develop the work programme.

3.6 The proposed timetable for the above is as follows:

Early – mid March	OSC members submit individual responses for review.
Mid April	Work with CfPS
8 May	Annual Review Report on Overview and Scrutiny Committee agenda